



REPUBLIC OF ZAMBIA
Ministry of Education

ZAMBIA COLLEGE OF DISTANCE EDUCATION
(ZACODE)

All correspondence should be
Addressed to the Principal
Tel/Fax +26 021 2 510271

Private Bag 20
LUANSHYA

STUDENT APPLICATION FORM

RECEIPT NO:

(Tick as appropriate)

FULL TIME

DISTANCE

EVENING

COURSE APPLIED FOR:

INTAKE

JANUARY

MAY

SEPTEMBER

MR/MRS/MISS/OTHER

FULL NAMES.....

NRC/PASSPORT NUMBER..... NATIONALITY.....

DATE OF BIRTH: MM/DD/YY.....

PHYSICAL ADDRESS.....

E-MAIL ADDRESS:.....

POSTAL ADDRESS:.....

RESIDENTIAL ADDRESS:.....

CONTACT NUMBERS:

CELL:.....

WORK:.....

HOME:.....

FAX:.....

ACADEMIC HISTORY

NAME OF SCHOOL:.....

QUALIFICATION OBTAINED:.....

PROFESSIONAL QUALIFICATION:.....

INSTITUTION OBTAINED FROM:.....

NOTE: FAILURE TO ATTACH QUALIFICATIONS TO THE APPLICATION FORM WILL INVALIDATE YOUR APPLICATION.

SIGNATURE OF STUDENT: DATE:.....

PAYMENTS SHOULD BE MADE DIRECT INTO THE COLLEGE ACCOUNT ONCE THE APPLICATION IS APPROVED

NAME: **ZAMBIA NATIONAL CORRESPONDENCE COLLEGE**

BANK NAME: **ZANACO LUANSHYA BRANCH**

ACCOUNT NUMBER: **0562 8043 00184**

PROOF OF PAYMENT MUST BE SENT TO ZACODE PRIVATE BAG 20, LUANSHYA

For official use only

APPLICATION APPROVED/NOT APPROVED.....
PRINCIPAL.....
SIGNATURE.....
DATE.....

STAMP BOX



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2026 ENROLMENTS!

The college is inviting applications from suitably qualified persons for the following courses starting in January 2026. The college run three admissions in the year January Intake, May intake and September Intake. When you complete the CBU Diploma programmes with ZACODE you will only do two (2) for a degree at CBU. Enrol with ZACODE

No	Course Description	Duration	Minimum Entry Qualification
1	Diploma in Business Administration (CBU)	3 Years	Five (5) O levels
2	Diploma in Human Resource Management (CBU)	3 Years	Five (5) O levels
3	Diploma in Local Government Administration (CBU)	3 Years	Five (5) O levels
4	Diploma in Open and Distance Learning (CBU)	3 Years	Five (5) O levels
5	Diploma in Secondary Teaching (English, Science and Mathematics)	3 Years	Five (5) O levels
6	Trade Certificate in Psycho-Counselling (TEVETA)	1 Year	Grade 9
7	Computer Studies Trade Test level 3, 2 and 1 Certificate (TEVETA)	1 Year 3 & 6 month	Grade 12 Grade 9 or 12
8	Short Courses	3 Months	Grade 9 or 12
9	Junior Secondary Education Programme (ECZ)	2 Years	Grade 7
10	Senior Secondary Education Programme (ECZ)	3 Years	Grade 9 or Grade 12

Contact

Zambia College of Distance Education

Phone No: 0968 349677/0970349003